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## **JOB DESCRIPTION**

**POSITION TITLE:** POOL TECHNICIAN

**REPORTS TO:** POOL SUPERVISOR

**FLSA CLASSIFICATION:** NON-EXEMPT

### **POSITION OVERVIEW**

Primary responsibilities include pool and spa maintenance activities of all Community Pools and Spas to ensure Community facilities are clean, safe and provide the highest possible level of benefit and enjoyment to residents and guests. Also provide general maintenance services as assigned.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Performs pool and spa maintenance tasks as assigned
- Ensures all pools/spas meet cleanliness and safety standards
- Confers with the Pool Supervisor to determine work procedures and resolves complaints or maintenance issues
- Uses equipment, chemicals and tools in a safe manner and in compliance with all Association guidelines
- As assigned by Pool Manager, plans, schedules, or coordinates pool maintenance project activities
- Assists Association general maintenance personnel as assigned by the Operations Manager
- Carries out scheduled water cleaning, using chemicals like chlorine
- Tests water quality and pH balance
- Cleans out filtration units
- Checks and informs for corrosion, cracks and leaks in the pool walls or floors
- Makes sure pool equipment is in good working order
- Attends to immediate water hygiene incidents
- Logs and reports equipment faults or water quality problems
- General cleaning and maintenance of pool facilities and equipment
- Other general maintenance tasks as assigned
- Watches gauges, dials, or other indicators to make sure pool/spa equipment is working properly
- Performs routine maintenance on pool/spa equipment and determining when and what kind of maintenance is needed
- Controls operations of equipment or systems
- Follows all rules and regulations established in The Springs Employee Handbook

### **REQUIREMENTS**

- Adjusting actions in relation to others' actions
- Being aware of others' reactions and understanding why they react as they do
- Actively looking for ways to help team members

- Work as a productive and cooperative team member
- Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions
- Managing one's own time
- Identify pool/spa system performance issues and the actions needed to improve or correct issues

### **EDUCATION AND EXPERIENCE**

- High School Diploma or GED / Trade School education preferred
- Generally, 2 or more years of pool cleaning/maintaining experience

### **PHYSICAL DEMANDS**

- The employee is occasionally required to reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl
- The employee is frequently required to stand/walk. The employee is regularly required to talk or hear
- The employee is occasionally required to lift up to 50 pounds
- Specific vision abilities required by this job include close vision; distance vision; peripheral vision; depth perception; ability to adjust focus
- The employee is occasionally required to work near moving mechanical parts or in high, precarious places
- The employee must be able to work in high temperatures during the summer months

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

### **Equal Opportunity Employer**

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at The Springs will be based on merit, qualifications, and abilities. The Springs does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law. The Springs will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.